# Voicemail Quick Menu



#### **Access Voicemail**

To access Voicemail, call

808-643-6241

Default Pin: 141414

Please note, this PIN should be changed after initializing access to Voicemail.

## Change Pin

To change your mailbox PIN from the Main Menu:

- 1. Press 4-3-1
- 2. Enter the new PIN

(Note: PIN must contain 4 to 15 digits)

1. Press #

## **Greeting and Recorded Name**

To record a new greeting from the Main Menu: Press 3-1

To record a new name from the Main Menu: Press 3-3

### Voicemail TUI

Quick Options While Reviewing Messages	Press Key(s)
Repeat	1
Slow playback speed	2
Increase playback speed	3
Reply	4
Forward	5
Skip forward 5 seconds	3-3
Skip backward 5 seconds	2-2
Increase volume	6
Delete	7
Pause/Resume	8
Save	9
Skip to the next message	#
Previous message	1-1
Hear date and time of message	6-6
Save as new	9-9

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